



Cumberland Council

Post Specification

Date	December 2025
Post Group Number	8891
Post Title	Parks & Open Spaces Technician
Job Family	Regulation and Technical
Job Family Role Profile	RT7
Final Grade	8

To be read in conjunction with the job family role profile

Service Area description

The Parks & Open Spaces Team is part of the Council's Healthy Places Service which plays a key role in delivering Cumberland Council's strategic priority of improving the health and wellbeing of local people. The P&OS Team play a vital role in ensuring the safety, maintenance, cleanliness and overall quality of parks, play areas, allotments and other public open spaces in the Council's control.

Purpose of this post

To work as part of the Parks and Open Spaces Team to deliver a high standard of site management and maintenance in the Council's parks, play areas, allotments and other public open spaces.

To provide a consistent and effective approach to the upkeep of the council's parks and open spaces, keeping them clean, safe and welcoming for visitors.

The job consists mainly hands-on outdoor work but also involves some desk-based computer work.

Key job specific accountabilities

Main Activities

1. To carry out inspections of sites which are the responsibility of Parks and Open Spaces to the required frequency, identifying and documenting any actions that are needed to ensure they meet the required quality standards.
2. To assist with weekly and monthly checks of play equipment and associated infrastructure in council play areas (training to be provided)
3. To assist with the management of allotments including inspections, liaising with plot holders, agreeing tenancies and carrying out routine maintenance as necessary.
4. To undertake site management tasks as may be required on parks and open spaces owned by the Council
5. To support and work with volunteers, schools and community groups to carry out a wide variety of environmental tasks and activities.
6. Contribute to the organisation and delivery of a variety of community engagement events and activities, working closely with volunteers, community groups and partner organisations.

Other Requirements of the Post

1. To advise and support training of less experienced staff and apprentices where necessary.
2. To deliver "Best Value", excellent customer service and continuous improvement in the delivery of services within the context of equality of opportunity and cultural diversity
3. A flexible approach to working activities and hours, including occasional weekend work.

4. If required, assist as directed, in responding to the Cumberland Council's Emergency Plan. This could require working outside of routine working hours and could entail working from places other than the normal place of work. Personal circumstances will be taken account of when such occasions arise.
5. Undertake any other duties that are required from time to time that are commensurate with this position and skill of the post holder.

Health and safety:

1. To promote best practice in meeting the requirements of Health & Safety legislation and to comply with other relevant statutory legislation.
2. To ensure that the Council's corporate and service specific health and safety policies are followed and training is undertaken in all relevant health and safety procedures.
3. To be responsible for identifying and managing all risks associated with the job role through effective application of risk assessments, internal controls, training, monitoring and review to ensure health and safety remains a top priority
4. Carry out the duties & responsibilities of the role safely and in accordance with Safe Systems of Work and the adherence to risk assessments.

Please note annual targets will be discussed during the appraisal process

Key facts and figures of the post

Budget Responsibilities	<ul style="list-style-type: none"> • None
Staff Management Responsibilities	<ul style="list-style-type: none"> • None
Other	<ul style="list-style-type: none"> • Asset Management – The P&S Technician will be responsible for vehicles, tools and equipment in their use.

Essential Criteria - Qualifications, knowledge, experience and expertise

- Driving Licence
- Minimum of 2-years' experience in a related field
- Experience of working with or willing to undergo training in the use of a variety of vehicles, machinery and equipment used in site maintenance works.
- Ability to carry out a range of site management tasks including strimming, tree, shrub planting, wildflower/blub planting, fence construction, path maintenance, small scale drainage works and tree inspections.
- A commitment to good housekeeping, taking responsibility for maintaining tools, equipment and carrying out routine vehicle checks.
- Good written and verbal communication skills, proficient in use of ICT
- Experience of maintaining accurate records and producing simple reports to document findings of regular site inspections and to ensure compliance with council policies and procedures.
- Self-motivated, enthusiastic, flexible and able to plan and formulate own work activities with minimal supervision.
- Ability to work on own initiative and as part of a team and understanding the importance of effective team-working.
- Ability to establish good working relationships with key partners and stakeholders including Councillors.
- Ability to deal with diverse range of people including angry and irate people whilst remaining calm and courteous at all times.

Disclosure and Barring Service – DBS Checks

- This post requires a DBS check.
- The level of check required is:
 - DBS Enhanced – Children & Adults

Job working circumstances

Emotional Demands

Working in sensitive areas, cemeteries and crematoria grounds.

Physical Demands	Manual work, lifting, digging, carrying, pulling, hammering
Working Conditions	Wet, hot, cold weather conditions, including office-based work. Noise, dust, working at heights, dealing with sharps & chemicals
Other Factors	
	<ul style="list-style-type: none">• Undertake any training associated with the job.