

Post Specification

Date	November 2026
Post Group Number	8968
Post Title	Youth Justice Service Prevention Officer
Job Family	People Care and Development
Job Family Role Profile	PCD8ii
Final Grade	9 (inc JWC's)

To be read in conjunction with the job family role profile

Service Area description

This post sits within the the Family Help and sub directorate.

Children and Families Service – Youth Justice Service

Purpose of this post

To achieve positive outcomes for young people through the development and delivery of early help and targeted youth support, focused particularly on reducing the risk of anti-social or criminal activity.

To co-ordinate and be involved in the delivery and development of group work and individual programmes aimed at addressing the issues surrounding young people involved with the Youth Justice Service.

Undertaking all assessments according to national standards, effective case holding including complex and sensitive cases. Ensuring a high standard of case load management and updating staff where appropriate.

To work on the Youth Justice Service Turnaround programme, in order to improve outcomes for children on the cusp of entering the Youth Justice system.

Key job specific accountabilities

1. Deliver a varied and appropriate range of youth work, with particular focus upon diversionary activities for those at risk of entering the criminal justice system for the first time (First Time Entrants) or those who have committed minor offences and are assessed as low risk for re-offending, ensuring vulnerable, disadvantaged and at risk young people are engaged in the programmes based on their needs and identified 'hot spots'.
2. Undertake assessments and deliver interventions for young people identified as suitable to engage in Prevention, Turnaround programme and ensure that their needs and those of their families are identified and met.
3. Support and as appropriate, facilitate restorative justice interventions, community resolutions and, as appropriate, other Out of Court Disposals.
4. Provide advice and guidance, and as appropriate, advocacy (including, as required, acting as appropriate adults for young people detained in custody suites).
5. Share skills and knowledge to build capacity with Children's Services colleagues and other

professionals across all agencies and identify gaps in provision.	
Please note annual targets will be discussed during the appraisal process	
Key facts and figures of the post	
Budget Responsibilities	• None
Staff Management Responsibilities	• None
Other	• None
Essential Criteria - Qualifications, knowledge, experience and expertise	
• Educated to NVQ3, or equivalent, within the field of youth work, education, health and social care. • Good knowledge of legislation, guidance , in particular LSCB Thresholds guidance, DfE “Working Together”, and the LSCB’s Early Help strategy. • Knowledge of child protection and safeguarding. · Significant experience of working with young people engaged in risk taking, in particular anti-social behaviour or criminal activity • Good understanding of evidence based approaches to working with vulnerable young people and their families. • Good knowledge of relevant agencies in Cumbria who offer services targeted at young people and their likely support needs · • Track record in delivering effective needs lead interventions to improve outcomes. • Experience of partnership working and multi-agency working. • Experience and understanding of the challenges and barriers to engaging vulnerable young people and their families. • Ability to engage with and relate to young people in a respectful way to build a positive working relationship. • Ability to organise work and so deliver to time, budget and agreed quality standards.	
Disclosure and Barring Service – DBS Checks	
• This post requires a DBS check. • The level of check required is: ○ DBS Enhanced - Children & Adults	
Job working circumstances	
Emotional Demands	• Working with people who may be distressed / disadvantaged. Role often deals with distressing situations for the young person.
Physical Demands	• None
Working Conditions	• May experience abusive and / or aggressive behaviour
Other Factors	
• Requires the ability to travel around designated area to undertake duties	