



Cumberland Council

Post Specification

Date	January 2026
PG Number	8905
Post Title	Pest Control Officer
Job Family	Regulation and Technical
Job Family Role Profile	RT6
Final Grade	8

To be read in conjunction with the job family role profile

Service Area description

Cumberland Environmental Health works to ensure that the environments in which people live and work are safe, healthy, and hygienic, and that consumers are properly protected. The service delivers a wide range of regulatory functions, including air quality management, animal licensing, environmental protection and nuisance control, health and safety, food safety, infectious disease control, private sector housing, private water sampling, port health, and public health licensing.

The service places a strong emphasis on prevention, consultation, investigation, and education, and undertakes enforcement action where necessary.

Purpose of this post

To deliver an efficient, responsive, and professional pest control service on behalf of the Council. The post holder will work independently and as part of a team, responding to reports of infestations and carrying out surveys of premises and land where pest control issues have been identified. They will be responsible for the control and eradication of all public health pests, including rats, mice, cockroaches, bed bugs, and wasps, in both domestic and commercial settings. The role also involves providing appropriate advice and information to residents and businesses and supporting the Council in meeting its statutory responsibilities relating to public health and environmental protection.

Key job specific accountabilities

1. Carry out pest control treatments for rodents, insects, and other public health pests in domestic, commercial, and Council-owned premises.
2. Conduct surveys of areas within the Authority where infestations are reported.
3. Conduct thorough inspections to identify the source, extent, and nature of infestations.
4. Assist in preparing quotations for service requests as required.
5. Assess and document Environmental and Health & Safety risks and select the most appropriate control methods in line with legislation, professional standards, and internal safe systems of work and procedures.
6. Install, maintain, and replenish pest control equipment such as bait stations and traps.
7. Provide clear advice to householders, landlords, and businesses on preventative measures and proofing.
8. Assist Environmental Health Officers in the investigation of statutory nuisance, filthy and verminous premises, and public health hazards. Providing evidence where enforcement action is being considered.

9. Prepare accurate case notes, inspection reports, risk assessments and statements as required.
10. Maintain the required level of continuing professional development, ensuring up-to-date knowledge of new pest control treatments, procedures, innovations, safety requirements, and relevant legal developments.
11. Adhere to safe systems of work, risk assessments, and PPE use at all times. Handling rodenticides and biocides safely and responsibly, following label conditions and professional codes of practice.
12. To maintain the vehicle provided in a clean, safe and tidy manner and drive it safely, economically and appropriately.
13. Plan daily and weekly proactive work to minimise unnecessary driving.
14. To maintain a supply of pesticides and equipment in a safe and proper manner, including stock control and safety documentation for re-ordering and for safety.
15. Promote Best Value, excellence in customer service, a focus on continuous improvement and the promotion of these in the delivery of services and employment within the context of equality of opportunity and cultural diversity.
16. Implement and monitor a positive performance culture, complying with policies and procedures that enable delivery of agreed targets and service standards.
17. Establish and maintain effective two-way communication with staff, colleagues, Members and customers, seeking out and responding to opinions in order to further enhance the quality-of-service delivery.
18. To promote best practice in meeting the requirements of Health & Safety legislation and to comply with other relevant statutory legislation.
19. Undertake such other duties that are required from time to time and are commensurate with this position.

Please note annual targets will be discussed during the appraisal process

Key facts and figures of the post

Budget Responsibilities	<ul style="list-style-type: none"> • Contribute to monitoring expenditure and income
Staff Management Responsibilities	<ul style="list-style-type: none"> • No staff management responsibilities
Other	<ul style="list-style-type: none"> • Maintain technical competence and continuing professional development

Essential Criteria - Qualifications, knowledge, experience and expertise

- RSPH/BPCA Level 2 Award in Pest Management (or equivalent)
- Experience in delivering pest control treatments and identifying public health pests.
- Ability to diagnose infestations and recommend appropriate control methods.
- Ability to write clear case notes, reports, and statements.
- Knowledge of relevant legislation and relevant codes of practice (e.g. CRUU)
- Strong communication and customer service skills.
- Ability to manage own workload independently.
- Competent IT skills for record keeping and reporting.
- Full UK driving licence.

Disclosure and Barring Service – DBS Checks

- This post does not require a DBS check.

Job working circumstances

Emotional Demands	<ul style="list-style-type: none">• The post holder may be involved in dealing with challenging situations and dealing with distressed people – example including individuals who suffer from hoarding disorder or delusional infestation.
Physical Demands	<ul style="list-style-type: none">• The postholder will be required to lift and carry equipment and may be expected to work in awkward and confined spaces.• The postholder will be required to use chemicals, traps, ladders, and specialist equipment (e.g. telescopic lances)
Working Conditions	<ul style="list-style-type: none">• The postholder will be required to work in domestic premises, commercial properties, building sites, and outdoor locations.• The postholder may be required to work at height, in confined spaces, or outdoors in poor weather.• The postholder will be required to handle harmful rodenticides, insecticides and other pesticides. Use of Personal Protective Equipment• The post holder will be exposed to unpleasant, dirty, or verminous environments.• The post holder may be required to work out of hours or weekend work.• The postholder will be expected to deal with adverse people behaviour including aggression
Other Factors	
<ul style="list-style-type: none">• Hold a valid driving licence.• Ability to work outside of normal office hours as and when required.• To model and display the Councils behaviours and values.	