

Post Specification

Date	24.01.2024
Post Group Number	8217
Post Title	Environmental Health Officer
Job Family	Regulation and Technical
Job Family Role Profile	RT12
Final Grade	Grade 13 (inc JWC's)

To be read in conjunction with the job family role profile

Service Area description

Cumberland Environmental Health ensures that peoples living and working environments are safe, healthy, hygienic and that consumers are protected. The service provides a wide range of regulatory activities including air quality, animal licensing, environmental protection and nuisance control, health and safety, food safety, infectious disease control, private sector housing, private water sampling, port health and public health licensing.

The service focuses on prevention, consultation, investigation, education and where required enforcement.

Purpose of this post

To act as a lead officer in the provision of technical advice on environmental health with specialism in one or more areas of environmental protection, food safety, health and safety and private sector housing.

To inspect local businesses, investigate complaints to ensure compliance with environmental health legislation.

Where appropriate to provide legal advice and investigate criminal offences and noncompliance with a view to reporting for formal action.

Key job specific accountabilities

1. To act as subject lead and provide advice, interpretation guidance on environmental health issues and disseminate this information to staff and elected members.
2. To conduct all aspects of investigations into alleged noncompliance with legislation and oversee investigations of technical officers.
3. To conduct risk based programmed and reactive inspections, sampling and testing.
4. Provide business support and technical advice to businesses in Cumberland to encourage consumer protection and economic growth.
5. Prepare plan and deliver enforcement and education programmes and operations.

Please note annual targets will be discussed during the appraisal process

Key facts and figures of the post

Budget Responsibilities	<ul style="list-style-type: none"> • Contribute to monitoring expenditure and income
Staff Management Responsibilities	<ul style="list-style-type: none"> • Provide support and advice to technical officers
Other	<ul style="list-style-type: none"> • Maintain technical competence and continuing professional development

Essential Criteria - Qualifications, knowledge, experience and expertise

- BSc Environmental Health
- Registration as an environmental health officer or registered environmental health practitioner or relevant registered professional body
- At least 3 year's experience of environmental health and continuing professional development.
- Proven experience and competence to undertake and lead complex investigations.
- Excellent verbal and written communication skills for a variety of audiences
- Ability to plan and prioritise complex and demanding workloads.
- Experience of data software management
- Additional qualifications relevant to the main functions of the post would be an advantage.

Disclosure and Barring Service – DBS Checks

- This post does not require a DBS check.

Job working circumstances

Emotional Demands	The post holder may be involved in dealing with challenging situations and dealing with distressed people.
Physical Demands	The postholder may be required to lift and carry equipment and may be expected to work in awkward and confined spaces.
Working Conditions	The post holder may be expected to work evening and weekends and in adverse weather conditions and be exposed to noise, mildly hazardous substances, dust and chemicals. The postholder will be expected to deal with adverse people behaviour including aggression.

Other Factors

- Hold a valid driving licence and provide a car for work – essential user allowance paid.
- Ability to work outside of normal office hours as and when required.
- To model and display the Council's behaviours and values.