

Post Specification

Post Specification - Key Information

- **Post Title: Programme Lead – Infrastructure Planning**
- **Date: October 2025**
- **Post Group Number: 6563**
- **Job Family: Regulation and Technical**
- **Job Family Role Profile: RT16**
- **Final Grade: Grade 16**
-

To be read in conjunction with the job family role profile.

Service Area Description

To undertake infrastructure planning to inform Local Plans, identify the infrastructure requirements for major developments and to support economic development opportunities.

Purpose of this Post

Programme Lead to enable the Council to fulfil its role as strategic authority for Local Plans and major developments. To motivate and direct the Infrastructure Planning team to fulfil the Council's strategic planning function and develop, prioritise and advise on planning obligations and economic opportunities that contribute to improving the economy of Cumbria and align with the priorities in the Council Plan and Cumbria Strategic Economic Plan.

Key Job Specific Accountabilities

1. To deputise for the Manager – Infrastructure Planning to coordinate all aspects of infrastructure planning activities and reporting associated with the Council's role as statutory consultee for NSIPs, Local Plans and infrastructure scheme development.
2. To manage programmes of work for NSIPs and Strategic Infrastructure Planning and to lead on engagement with TfN.
3. To identify, access and develop plans for infrastructure improvements within the county that will support economic growth and in line with Council priorities, including Nationally Significant Infrastructure Projects.
4. Work with internal and external partners to identify opportunities for new projects that will support the delivery of the aims and objectives of the Council Plan, the Council's Economic Ambition, and the Local Transport Plan.
5. Provide professional advice, expertise and evidence on planning and economic development matters to help enable delivery of infrastructure improvements, including the development of solutions to complex technical transport infrastructure schemes.

6. Providing advice to colleagues, other officers and external parties on the interpretation and application of policies, technical principles and regulations/legislations in respect of the areas or responsibility.
7. To undertake other duties as may be required within the general scope of the post and commensurate with the grade.

Please note: Annual targets will be discussed during the appraisal process.

Key Facts and Figures of the Post

- **Budget Responsibilities:** For monitoring expenditure and income for Programmes of work that you are responsible for.
- **Staff Management Responsibilities:** To provide support to all staff within the Infrastructure Planning Team, with some direct line management responsibilities.
- **Other:** Deputise for the Manager – Infrastructure Planning.

Essential Criteria

- **Qualifications:** Professional qualification, degree or NVQ Level 5 or equivalent in a relevant discipline.
- **Knowledge:** Expert breadth and depth of knowledge regarding planning and/or economic development, and relevant legislation.
- **Experience:** Experience of managing Programmes of work including financial management. Experience of managing/supervising staff and work allocation.

Disclosure and Barring Service (DBS) Checks

- This post does not require a DBS check.

Job Working Circumstances

- **Emotional Demands:** Occasional in dealing with conflict or difficult negotiations.
- **Physical Demands:** Normal effort required
- **Working Conditions:** Mainly office based, with some travel within Cumbria.

Other Factors:

- To model and display the corporate standards of behaviour.