



Cumberland Council

Post Specification

Date	July 2025
Post Group Number	8689
Post Title	Passenger Carrying Vehicle Driver (Public Transport)
Job Family	Operations
Job Family Role Profile	OP7ii
Final Grade	7

To be read in conjunction with the job family role profile

Service Area description	
Public Transport Team – Infrastructure Planning and Transport	
Purpose of this post	
To convey members of the public along a scheduled or semi-scheduled route in a safe, courteous and timely manner.	
Key job specific accountabilities	
<ol style="list-style-type: none">1. To utilise if required specialist equipment to load and unload passengers and transport them on time, and in a safe manner2. Operate bus services along scheduled and semi scheduled routes, adapting to traffic, weather, and delays.3. Assist boarding/disembarking, including wheelchairs and buggy users, ensuring passenger safety3. Carry out daily vehicle and any specialist equipment checks and working with the Passenger Assistant, ensure health and safety measures are followed for all passengers at all times.4. Collect fares and issue or validate tickets/passes; reconcile cash or machine transactions.5. Ensure that all records are completed, vehicle, risk assessment, and whatever educational/training establishment reporting arrangements may be required.6. Undertake such duties that the Management team may, from time to time, determine, commensurate with the grading of the post, including assistance with training	
Please note annual targets will be discussed during the appraisal process	
Key facts and figures of the post	
Budget Responsibilities	<ul style="list-style-type: none">• None
Staff Management Responsibilities	<ul style="list-style-type: none">• None
Other	<ul style="list-style-type: none">• Willingness to undertake safeguarding training (online) and be enhanced DBS cleared.
Essential Criteria - Qualifications, knowledge, experience and expertise	
<ul style="list-style-type: none">• Essential - Must hold a Passenger Carrying Vehicle (PCV) Category D1 driving Licence (someone who passed their car driving test before September 1997, or has taken the D1 enhanced test) or, has a full Cat D licence.• Preferably have experience of dealing with the public.• Ability to read understand and implement instruction in a Risk Assessment or safe system on work process	

- Must have the ability to remain calm when dealing with challenging situations and behaviour
- This post will require a little flexibility in terms of time at work to match scheduled time tables

Disclosure and Barring Service – DBS Checks

- None

Job working circumstances

Emotional Demands	<ul style="list-style-type: none"> • Could possibly be high at times.
Physical Demands	<ul style="list-style-type: none"> • The post holder is exposed to medium physical demands, including the possibility of loading and unloading wheel chairs into vehicles – using appropriate tools.
Working Conditions	<ul style="list-style-type: none"> • The post holder would drive a vehicle, occasionally working inside an office environment but will be required to work outside and occasionally at night, lone working and potentially in severe weather conditions – snow, etc.

Other Factors

- Travel throughout Cumberland and beyond will be required