

Post Specification

Post Specification - Key Information

- **Post Title: Social Care Worker – Care Services**
- **Date: May 2025**
- **Post Group Number: 8420**
- **Job Family: People Care and Development**
- **Job Family Role Profile: PCD8ii**
- **Final Grade: 9**

To be read in conjunction with the job family role profile.

Service Area Description

Adult Social Care vision is “People living in a place they call home with the people and things that they love, in communities where they look out for one another, doing the things that matter to them.”

The service has a key role in influencing and shaping service models in Westmorland and Furness, and ensures that in all instances people are supported to achieve their most independent outcome in keeping with the Promoting Independence and Wellbeing Programme and becoming a community powered council.

Purpose of this Post

To work in a team to undertake strengths-based assessments and deliver appropriate person-centred support and outcomes for people in Westmorland and Furness who have care and support needs.

To work under supervision and guidance for designated casework. Where cases become more complex, and in negotiation with the line-manager, case responsibility may transfer to a professionally qualified practitioner.

To work in ways that promote independence and enable individuals/groups to maximise their strengths. To work with stakeholders for better outcomes for the people of Westmorland and Furness.

The post holder will actively promote the work of the council, internally and externally, on the development and delivery of continuously improving modern and competitive services for the people of Westmorland and Furness.

Key Job Specific Accountabilities

1. Hold a caseload under the guidance and supervision of qualified practitioners; undertaking strengths-based care and support assessments, with individuals and their carers, ensuring the development and delivery of personalised support plans to meet the Council's statutory obligation for the protection and support of adults who have care and support needs.
2. Support the implementation of effective risk management strategies to support adults at risk.
3. Review individual support/action/risk plans, monitor outcomes and recommend any necessary adjustments utilising audit measures to support evidence-based practice, ensuring the most effective support for personalised outcomes. This will be undertaken under the guidance and supervision of qualified practitioners and/ or line managers.

4. Practice in line with relevant national legislation and professional standards, as well as organisational governance frameworks.
5. To seek opportunities for personal development through identified CPD activities
6. To Act as a point of contact, that can support people in navigating their way through the care and support system.
7. To carry out any other duties commensurate with the role as requested by management.

Key Facts and Figures of the Post

- **Budget Responsibilities:** Working with internal and external colleagues, people and their families/carers/guardians to ensure people's needs are met within agreed resources which optimise benefits and efficiencies from available resources. Working in strengths-based ways with people to prevent, reduce and delay the need for formal services.
- **Staff Management Responsibilities:** To actively contribute and participate to the success of the team
- **Other:** To make the most effective use of available resources, particularly those which lie within local communities.

Essential Criteria

- Level 3 qualification in Care or related field OR Equivalent qualification/experience or willingness to work towards within 6 months of appointment.
- Trusted assessor training or willingness to work towards
- Awareness of working in social care, health care, voluntary or independent sector environments.
- Having an awareness and understanding of risk with the ability to escalate appropriately
- Experience in moving and handling, and assisted moving of people, plus robust awareness of health and safety issues
- Contribute to work planning and resource allocation
- Ability to influence people to change
- Good interpersonal skills including negotiating, conciliating, and motivational skills
- Good communication skills – written, verbal in a range of situations working with customers, carers, colleagues and stakeholders
- Ability to create innovative strengths-based solutions with customers and their carers
- Ability to contribute to a culture that enables and empowers staff and customers alike
- Ability to plan for and prioritise own case work
- Good time management/punctuality and ability to work to deadlines
- Ability to network effectively with multi-disciplinary organisations
- Demonstrable information technology skills/competencies.
- Ability to identify and challenge inappropriate practice.

Disclosure and Barring Service (DBS) Checks

- This post requires a DBS check.
- The level of check required is:
 - DBS Enhanced – Adults

Job Working Circumstances

- **Emotional Demands:** Involves occasionally dealing with those who are in crisis and distressed and could be displaying behaviours that may be challenging.
- **Physical Demands:** Normal requirement for county wide travel and carry laptop and small pieces of equipment. Ability to lift up to 15kg on occasion. Modest effort, and undertaking manual handling assessments of people which will involve kneeling, crouching. Prolonged sitting for computer-based tasks.
- **Working Conditions:** Working in an uncontrolled, challenging environment, in individuals' homes. Lone working required.

Other Factors:

- There will be a need to respond to staff and situations urgently that will not always be accessible via, public transport, therefore there is a requirement to travel independently via a motorised vehicle due to the geographical dispersal of the staff and people throughout Westmorland and Furness.
- Flexible working and home visits required.
- To use digital and computerised care and support systems as required.