

Post Specification

Post Specification - Key Information

- **Post Title: Pubic Health Project Officer**
- **Date: June 2025**
- **Post Group Number: 6231**
- **Job Family: Organisational Support**
- **Job Family Role Profile: OS14**
- **Final Grade: Grade 14**

To be read in conjunction with the job family role profile.

Service Area Description

Public Health – Thriving Communities Directorate

Purpose of this Post

The primary functions of this role are to lead specific projects to support implementation of public health strategies and the health and wellbeing of Westmorland & Furness staff, and to provide project support to Public Health Managers and Consultants.

Key Job Specific Accountabilities

1. Lead or support the development of needs and assets analysis, work on multiple projects across different work areas simultaneously.
2. Review the evidence base around specific questions to support planning interventions
3. Lead the development and implementation of specific projects to improve health and wellbeing of communities and staff
4. Support multi-agency planning groups around particular topics or projects
5. Carry out community engagement or community development activity

Key Facts and Figures of the Post

- **Budget Responsibilities:** None
- **Staff Management Responsibilities:** None
- **Other:** N/A

Essential Criteria

Formal qualifications in public health or similar subjects are desirable, though evidence of considerable experience in working to this agenda could potentially meet this criterion.

Disclosure and Barring Service (DBS) Checks

- This post does not require a DBS check.
- The level of check required is *(remove others not required):*

Job Working Circumstances

- **Emotional Demands:** Normal
- **Physical Demands:** Normal
- **Working Conditions:** Normal
- **Other Factors:** N/A

Other Factors:

Possible travel within Westmorland and Furness and neighbouring geography, agile working applies.