

## Post Specification

<b>Date</b>	<b>October 2023</b>
<b>PG Number</b>	<b>6104</b>
<b>Post Title</b>	<b>Outreach and Residential Respite Support Worker</b>
<b>Job Family</b>	<b>People Care and Development</b>
<b>Job Family Role Profile</b>	<b>PCD7</b>
<b>Final Grade</b>	<b>Grade 9 (including JWC's)</b>

**To be read in conjunction with the job family role profile**

<b>Service Area description</b>
Children and Young People
<b>Purpose of this post</b>
To improve outcomes for children and young people ,identified as being on the edge of care, at risk of placement breakdown, or on a planned return home from being in care.
<b>Key job specific accountabilities</b>
<ol style="list-style-type: none"> <li>1. Work with children and their families to improve and promote positive relationships</li> <li>2. Contribute to the setting of goals and targets to meet the individual needs of the children and families</li> <li>3. Work as part of a multi agency team around the child to an agreed plan which includes supporting young people in their own homes on identified targets.</li> <li>4. Transport and/or escort children sensitively and safely.</li> <li>5. Prepare and maintain accurate written records and reports in accordance with departmental requirements including statutory functions.</li> <li>6. Support an effective interface between child, family and school were support has been identified as part of their plan.</li> <li>7. Support young people in the residential setting on short breaks adhering to the regulations policies and procedures as stipulated in the Childrens home regulations 2001 and any subsequent amendments.</li> <li>8. Ensure that the voice of children and young people is heard and informs assessment review and direct work.</li> <li>9. Work and evidence therapeutic direct interventions with children and young people, who have complex needs, their parents and carer/s in accordance with the agreed plan.</li> </ol>

10. Support children and young people by introducing strategies to deal with anger, self-esteem, grief and loss, attachment issues, anti-bullying, keeping safe and relationships. Including therapeutic crisis intervention strategies.
11. Adhere to the practice of individual staff supervision and annual appraisal in order to maintain the highest possible levels of skill, expertise and personal development.
12. Conduct all work in accordance with Cumberland council Equality and Diversity policy and in a non-discriminatory and anti-oppressive manner.
13. Adhere to Cumberland council policies on confidentiality and information sharing giving due to consideration to the protection and well being of the child as paramount.
14. Contribute to the Councils emergency planning activity in a time of crisis.
15. Support the Council's core values and corporate standards.
16. Undertake such other duties and responsibilities commensurate with the grading and nature of the post.
17. Ensure that the Service is at all times pursuing good individual relations and fair personnel, health and safety, equal opportunity and management practices. To take reasonable care of your own health and safety.
18. Enhance the Council's image within the community by promoting awareness of services and achievements and encourage greater public participation.

**Please note annual targets will be discussed during the appraisal process**

#### **Key facts and figures of the post**

<b>Budget Responsibilities</b>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Staff Management Responsibilities</b>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>Maintaining and updating paperwork relevant to the ,young person's file and appropriate management of the residential unit responsibilities.</li> <li>Use of ict equipment including access to ics</li> </ul>

#### **Essential Criteria - Qualifications, knowledge, experience and expertise**

##### **Qualifications:**

##### **Essential**

- NVQ 3 or equivalent in a relevant professional area, social care, NNEB, child care
- Evidence of ongoing professional development.

##### **Desirable**

- NVQ4, degree or equivalent in relevant professional area, Education, social care, child care
- Counselling
- Parenting programmes

##### **Knowledge:**

##### **Essential**

- Knowledge of current relevant national policies, statutory guidance and legislation in respect of children and young people including child protection
- Knowledge of child development 8-16 inclusive
- Knowledge of managing challenging behaviour
- Understanding of working with drug, alcohol, domestic violence and mental health issues
- Knowledge of attachment theory and behaviours
- Understanding of Equality and Diversity issues
- Knowledge of the impact of loss and trauma on children and young people

**Desirable**

- Awareness of Health and Safety requirements
- Knowledge of the way in which partners work e.g. schools, health agencies housing providers
- Knowledge of therapeutic crisis intervention strategies.

**Relevant Experience:****Essential**

- Experience of working with individual children and young people 8 – 16 their families and/or carers
- Experience of working with other agencies and partners to improve outcomes for children and young people
- Experience of working within a residential setting supporting young people with challenging behaviours

**Desirable**

- Previous experience of working in and a good understanding of the services provided by a Children's Services directorate
- Experience of group work
- Experience of Parenting programmes
- Experience of working with challenging families
- Experience of working with children with complex needs

**Skills:****Essential**

- High level of interpersonal skills
- Ability to communicate at all levels with effective concise, relevant and accurate material both written and verbal, to meet the individual needs of children and young people and their families
- Ability to prioritise and manage work effectively to reach agreed timescales and deadlines
- Ability to deal with difficult, sensitive, emotional and stressful work
- Ability to risk assess and respond to a range of situations
- Ability to work within settings and the community independently
- ICT competent in using Microsoft Word, Excel, Email and Internet
- Ability to assess, complete and review a needs led child's plan
- Good observation and active listening skills
- Ability to manage confidential information
- Ability to work on own initiative and as part of a team
- Professional integrity, reliable, consistent, adaptable and resilient
- Ability to motivate and develop others
- A willingness to commit to ongoing professional development and training
- Ability to show empathy and understanding of other views

**Desirable**

- Group work skills including parenting programmes
- Awareness of the impact on children of emotional and social circumstances and events
- Ability to produce quality court reports
- Able to problem solve and offer solutions

**Disclosure and Barring Service – DBS Checks**

- This post requires a DBS check.
- The level of check required is:
  - DBS Enhanced – Children

**Job working circumstances****Emotional Demands****Physical Demands**

- Physical fitness in order to undertake tci refresher training 6 monthly and engage with young people on activities

**Working  
Conditions**

- Ability to lone work and manage time for outreach sessions and report writing
- Sleep in duties are required for the respite support .

**Other Factors**

- Able to work flexible and unsocial hours
- Ability to travel independently
- Ability to undertake residential duties including sleep ins and shift work.