

**Post Specification**

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| **Date** | **October 2024** |
| **Post Group Number** | **8364** |
| **Post Title** | Senior Team Lead – Development Management |
| **Job Family** | Regulation & Technical |
| **Job Family Role Profile** | **RT17** |
| **Final Grade** | **Grade 17** |

**To be read in conjunction with the job family role profile**

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| **Service Area description** | | |
| Delivery of technical advice to fulfil the Council’s Development Management statutory and non-statutory functions. Responsibility for cross working with local planning authorities, internal Council departments developing and delivering major projects, negotiating S106 contributions, CIL, providing internal planning advice on planning applications and implementation of policy regarding the Council role as a consultee in the planning process across Cumberland. | | |
| **Purpose of this post** | | |
| To act as a senior team lead that guides and support team leads with different specialisms that are responsible for responding as a consultee on planning applications and planning enquiries.  To fulfil the Council’s statutory responsibilities as Highways Authority and Lead Local Flood Authority as part of the planning process.  To lead, support, plan and organise the Council’s advice and support delivery of major developments across Cumbria. Ensuring a close working relationship with other internal departments specifically Infrastructure Planning.  To act as senior lead whilst working alongside Local Planning Authorities in joint groups such as Development Management Policy Group (DPOG) and the joint authorities Development Management Officer Group (DMOG). | | |
| **Key job specific accountabilities** | | |
| 1. To deputise for the Senior Manager Infrastructure Planning and Transport and the Assistant Director – Highways and Transport to coordinate all aspects of development management activities and reporting associated with the Council’s role as Highways Authority and Lead Local Flood Authority for all related major projects across Cumberland. 2. Work within the relevant professional practice/standards/guidance as defined by a framework of council best practice and procedures, as well as legislative guidelines with the ability to tackle issues and develop innovative solutions, including negotiating in a technical, political, and multi-agency environment for major projects. 3. To carry out activities relating to evaluating and assessing planning applications and planning enquiries which impact on the Cumberland highways and transport network. Provide formal response on behalf of the Highway Authority and negotiate appropriate mitigating measures, such as financial contributions or infrastructure improvements, as part of the planning process. In relation to major projects, this will include supporting the development of plans and policies over a 3 – 5 year timescale. 4. Providing advice to colleagues, other officers and external parties on the interpretation and application of policies, technical principles and regulations/legislations in respect of the areas or responsibility. In relation to major developments, this will include provision of specialist advice on infrastructure planning and development viability assessments together with provision of guidance and support to Members, Directors and Assistant Directors in making recommendations on complex issues. 5. Carry out other tasks commensurate with the grade as may be required. | | |
| **Please note annual targets will be discussed during the appraisal process** | | |
| **Key facts and figures of the post** | | |
| **Budget Responsibilities** | | * For the negotiation and securing of appropriate mitigating measures such as financial contributions or infrastructure improvements as part of development proposals within the planning process – total value approximately £5million per annum. |
| **Staff Management Responsibilities** | | * To provide support to all staff within the Development Management Team, with some direct line management responsibilities for Team leads and indirect management of different project teams. |
| **Other** | | * Deputise for the Senior Manager Infrastructure Planning and Transport and the Assistant Director – Highways and Transport |
| **Essential Criteria - Qualifications, knowledge, experience and expertise** | | |
| * Professional qualification, degree or NVQ Level 5 or equivalent. * Experience of managing/supervising staff and work allocation. * Expert breadth and depth of knowledge regarding planning, highways management, flood resilience and relevant legislation. | | |
| **Disclosure and Barring Service – DBS Checks** | | |
| * This post does not require a DBS check. | | |
| **Job working circumstances** | | |
| **Emotional Demands** | * Occasional dealing with conflict or difficult negotiations. | |
| **Physical Demands** | * Normal effort required | |
| **Working Conditions** | * Mainly office based, with some travel within Cumberland. | |
| **Other Factors** | | |
| * To model and display the corporate standards of behaviour | | |