



# Cumberland Council

## Post Specification

<b>Date</b>	<b>November 2024</b>
<b>Post Group Number</b>	<b>8386</b>
<b>Post Title</b>	<b>Programme Lead – Transport Appraisal</b>
<b>Job Family</b>	<b>Regulation &amp; Technical</b>
<b>Job Family Role Profile</b>	<b>RT</b>
<b>Final Grade</b>	<b>RT16</b>

To be read in conjunction with the job family role profile

### Service Area description

To undertake infrastructure planning to inform the Local Plans, Local Transport Plan and identify the infrastructure requirements for major developments and to support economic development opportunities and social wellbeing.

### Purpose of this post

Programme Lead to enable the Council to fulfil its role as strategic authority for Local Plans, major developments and working with Enterprising Cumbria.

To direct the Infrastructure Planning team to fulfil the Council's Local Transport Authority function and develop, prioritise and advise on funding opportunities, transport appraisal specifications and planning obligations that contribute to improving transport in Cumberland and align with the priorities in the Council Plan.

### Key job specific accountabilities

1. To deputise for the Manager / Senior Manager where appropriate to coordinate all aspects of infrastructure planning activities and reporting associated with the Council's role as a Local Transport Authority. This includes being statutory consultee for NSIPs, Local Plans, Planning Applications and producing / updating the Local Transport Plan.
2. To manage business case development for programmes of work in the Infrastructure Planning and Transport team and to lead on engagement with key stakeholders such as delivery partners and politicians.
3. To identify, access and develop plans for transport / infrastructure improvements within Cumberland that will support economic growth and in line with Council priorities, including Nationally Significant Infrastructure Projects.
4. Work with internal and external partners to identify opportunities for new projects that will support the delivery of the aims and objectives of the Council Plan and Local Transport Plan.
5. Provide professional advice, expertise and evidence on planning and transport appraisal & modelling matters to help enable delivery of infrastructure improvements, including the development of solutions to complex technical transport infrastructure schemes.
6. Provide advice to colleagues, other officers and external parties on the interpretation and application of policies, technical principles and regulations/legislations in respect of the areas or responsibility. This requires the maintenance of a transport evidence base and knowledge base of planning processes and funding opportunities.

7. To undertake other duties as may be required within the general scope of the post and commensurate with the grade.

**Please note annual targets will be discussed during the appraisal process**

**Key facts and figures of the post**

<b>Budget Responsibilities</b>	<ul style="list-style-type: none"> <li>For monitoring expenditure and income for Programmes of work that you are responsible for.</li> </ul>
<b>Staff Management Responsibilities</b>	<ul style="list-style-type: none"> <li>To provide support to all staff within the Infrastructure Planning Team, with some direct line management responsibilities.</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>Deputise for the manager where appropriate.</li> </ul>

**Essential Criteria - Qualifications, knowledge, experience and expertise**

- Professional qualification, degree or NVQ Level 5 or equivalent in a relevant discipline.
- Experience of managing Programmes of work including financial management.
- Experience of managing/supervising staff, consultants and work allocation.
- Expert breadth and depth of knowledge regarding transport appraisal planning and/or economic development, and relevant legislation.
- Experience of working with elected members, working in and developing partnerships, and managing professional services consultants.
- Sound knowledge of the transport business case process and primary assurance criteria.
- Sound knowledge of transport analysis systems (especially TAG) and modelling packages, with the ability to manage consultants on appraisal & modelling commissions.
- Board knowledge of contemporary design guidance, particularly highways & active travel.
- Broad knowledge of risk management and assessment processes.
- Demonstrable capability in finding solutions to complex problems.

**Disclosure and Barring Service – DBS Checks**

- This post does not require a DBS check.

**Job working circumstances**

<b>Emotional Demands</b>	<ul style="list-style-type: none"> <li>Occasional in dealing with conflict or difficult negotiations.</li> </ul>
<b>Physical Demands</b>	<ul style="list-style-type: none"> <li>Normal effort required</li> </ul>
<b>Working Conditions</b>	<ul style="list-style-type: none"> <li>Mainly office based, with some travel within Cumbria.</li> </ul>

**Other Factors**

- To model and display the corporate standards of behaviour.