

Post Specification

Post Specification - Key Information

- **Post Title: Social Worker – Level 2**
- **Date: September 2025**
- **Post Group Number: 2081**
- **Job Family: People Care and Development**
- **Job Family Role Profile: PCD10ii**
- **Final Grade: Grade 11**

To be read in conjunction with the job family role profile.

Service Area Description

Children and Families Service

Purpose of this Post

To improve outcomes for Children and Young People in Cumbria by listening to the voice of the child, young person and their families, understanding their needs and working together to agree how these needs will be met with the right help and support.

To deliver complex service /support and to individuals and groups and to improve community capacity and /or service users wellbeing and /or skills

Key Job Specific Accountabilities

1. To use active listening, observation and communication to build relationships with families, children and young people
2. To understand and analyse the needs of children and young people and families by gathering information through direct work with them
3. To identify and assess complexity and seriousness through investigation and analysis of information within children's services procedures.
4. To understand the impact of need in order to formulate child based plans with clear outcomes
5. To ensure practice is informed by evidence and theory
6. To understand the roles and accountabilities of other professionals in order to ensure the appropriate services are provided to meet the identified needs
7. To share skills and knowledge to build capacity with other professionals across all agencies and identify gaps in provision
8. To evaluate own practice and identify need for professional support and development
9. To be open to engage in peer support and challenge

10. To keep appropriate records that describe and support an analysis of the child's experience clearly identify the child's voice and demonstrate any decision making rationale
11. Conduct work in accordance with social work core values, Children's Services policies and procedures, the Council's core values and corporate standards including anti oppressive practice approaches
12. Undertake travel in and around the county as part of their duty
13. Undertake such other duties and responsibilities commensurate with the grading and nature of the post
14. Ensure that the District is at all times pursuing good individual relations and fair personnel, health and safety, equal opportunity and management practices. To take reasonable care of your own health and safety
15. Enhance the Council's image within the community by promoting awareness of services and achievements and encourage greater public participation
16. Accept budget and finance responsibilities to ensure services work within agreed budget and within Corporate policy guidelines and practices

Please note: Annual targets will be discussed during the appraisal process.

Key Facts and Figures of the Post

- **Budget Responsibilities:** Accept budget and finance responsibilities to ensure services work within agreed budget and within Corporate policy guidelines and practices
- **Staff Management Responsibilities:** None
- **Other:** None

Essential Criteria

- Social Work Degree/CSS/DipSW
- Social Work England Registration
- Evidence of continuing professional development in social care/social work post qualification.
- Evidence of successful completion of ASYE portfolio
- Knowledge of Assessment and Case Management Processes and outcome based planning
- Knowledge of relevant legislation
- Some experience in work with children and families, pre/post or during qualification
- Ability to work as part of multi disciplinary team with internal and external colleagues – sharing and co-ordinating resources
- Ability to plan work and meet deadlines
- Ability to produce clear written reports
- Work directly with vulnerable children
- Liaise with external and internal partners on day-to-day service issues.
- Clear and concise verbal skills with children and adults
- Ability to assess and manage some risk effectively
- Professional integrity, reliability and consistency
- Explicit use of social work values e.g. ability to work in a non-discriminatory manner, respecting individual's rights and choices
- Ability to work under pressure and emotional stress effectively
- Ability to undertake extensive travelling in the designated area.
- Enhanced CRB Clearance
- Flexible working hours

- Knowledge of Children's Services assessment tools (Desirable)
- Experience in child protection (Desirable)

Disclosure and Barring Service (DBS) Checks

- This post requires a DBS check.
- The level of check required is *(remove others not required)*:
 - DBS Enhanced - Children & Adults

Job Working Circumstances

- **Emotional Demands:** Job related actions will periodically cause genuine distress to others or in major conflict with their wishes.
- **Physical Demands:** Normal requirement for county wide travel and carry laptop and small pieces of equipment
- **Working Conditions:** Specific abusive language and aggressive behaviour witnessed regularly, directed at postholder occasionally. Working in an uncontrolled, challenging environment, in individuals homes. Lone working required