

## Apprenticeship Description

<b>Date</b>	<b>January 2025</b>
<b>Apprenticeship Title</b>	<b>Lead Care Worker</b>
<b>Apprenticeship Level</b>	<b>Level 3</b>
<b>Expected Duration</b>	<b>Typically 18 months.</b> <i>(Duration will be confirmed with successful applicant following pre-employment checks)</i>

### Support and benefits

#### What can we offer you!

- Excellent training and development tailored to your needs
- Personalised support from managers, mentors and training providers
- The opportunity to work alongside skilled and experienced staff gaining valuable work experience and transferable skills
- Support with career planning
- Flexible working opportunities
- Opportunity to join the Local Government Pension Scheme
- Various perks and discounts schemes, including money off your phone contract and local gyms

### A description of the service area

As a Lead Care Worker, you will be working with Westmorland and Cumbria Council Leading frontline care for vulnerable adults within their own homes, day care centres, residential and nursing homes and other healthcare settings. The role may involve working independently or as part of a team and will involve developing, implementing, maintaining and improving care services.

### Your key responsibilities

Examples of the type of duties you may be required to perform are as follows:

- supervise other care workers
- manage own workload and delegate to others as appropriate
- chat with clients and get to know their background, interests and needs
- help with washing, dressing and personal care
- make food, assist with eating and make sure medication is taken if needed
- support clients to take part in physical and social activities
- do routine checks of weight, temperature and blood pressure
- notify senior staff of any concerns over clients' health and wellbeing
- keep client records and care plans up to date

Essential Criteria - Qualifications, skills and behaviours									
We welcome applications from self-motivated individuals who are keen to join our team and develop the desired knowledge, skills and behaviours required of this apprenticeship.									
<b>Qualifications required:</b>	<p>In your application form you must clearly demonstrate you meet the following qualification entry requirements:</p> <p>A Minimum of 5 x GCSE at Grade C / 4 or above (or equivalent) including Maths and English Language</p>								
<b>Desired Skills</b> <i>(Question 2 at the end of the application form)</i>	<p>In your application form you must clearly demonstrate you either have, or are prepared to develop, the following skills. Please provide examples where possible.</p> <table border="0"> <tr> <td>✓ Communication</td><td>✓ Listening and observation</td></tr> <tr> <td>✓ Customer services</td><td>✓ Organisation and planning</td></tr> <tr> <td>✓ IT competency (Microsoft Office)</td><td>✓ Time management</td></tr> </table>	✓ Communication	✓ Listening and observation	✓ Customer services	✓ Organisation and planning	✓ IT competency (Microsoft Office)	✓ Time management		
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<b>Behaviours</b> <i>(Question 2 at the end of the application form)</i>	<p>In your application form you must clearly demonstrate you either have, or are prepared to develop, the following behaviours. Please provide examples where possible.</p> <table border="0"> <tr> <td>✓ Ambitious (self and others)</td><td>✓ Needs led</td></tr> <tr> <td>✓ Collaborative</td><td>✓ Outcome focused</td></tr> <tr> <td>✓ Ecologically aware</td><td>✓ Responsible</td></tr> <tr> <td>✓ Inclusive</td><td></td></tr> </table>	✓ Ambitious (self and others)	✓ Needs led	✓ Collaborative	✓ Outcome focused	✓ Ecologically aware	✓ Responsible	✓ Inclusive	
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Training provided									
<p>Westmorland and Furness Council works with a range of high-quality training providers, who deliver qualification and training courses for apprentices employed by the council.</p> <p>These training providers will undertake the initial aptitude assessments, eligibility checks, support with the recruitment process, deliver the qualification training (and ongoing assessments) and work closely with council staff to support apprentices to successfully complete their apprenticeship and move on to further training or employment.</p>									
Disclosure and Barring Service – DBS Checks									
<p>This role is exempt from the Rehabilitation of Offenders Act (ROA) 1974 and requires an enhanced DBS check with an Adults Barred List check.</p> <p>Please note this role involves working in regulated activity with adults. It is an offence for people who are barred from working in regulated activity to apply for roles that require them to work unsupervised with adults.</p>									
Potential career pathways upon completion of this apprenticeship									
<p>The skills you learn and the qualifications you gain through this apprenticeship are transferable and will support your future career aspirations. Whilst there is no guarantee a position would become available at the end of your apprenticeship, many of our apprentice's progress onto either a higher-level apprenticeship or employment and embark on an exciting career with Westmorland and Furness council.</p> <p>If you would like to know more about where a career in the Council can take you, please visit <a href="http://www.westmorlandandfurness.gov.uk">www.westmorlandandfurness.gov.uk</a></p> <p>For information on the apprenticeship requirements please visit <a href="https://www.instituteforapprenticeships.org/apprenticeship-standards">https://www.instituteforapprenticeships.org/apprenticeship-standards</a></p> <p>For a greater understanding of the role of a Lead Care Worker in general please visit <a href="https://nationalcareers.service.gov.uk/job-profiles/care-worker">https://nationalcareers.service.gov.uk/job-profiles/care-worker</a></p>									
Other Factors									
<ul style="list-style-type: none"> <li>You must be able to travel to and from the work location specified each day.</li> <li>A maximum of up to £15.00 per week will be paid to support your home to work travel.</li> <li>Westmorland and Furness Council works in partnership with other organisations throughout the county to maximise the opportunities that are available to its apprentices.</li> </ul>									